

Working with the Montessori Group

Thank you for your interest in working with Montessori St. Nicholas (the Charity) and Montessori Centre International (MCI).

We list all current job vacancies on this page and advertise these opportunities more widely on our social media channels.

We operate an electronic recruitment process with expressions of interest; CV's and cover letters to be sent to info@montessori.org.uk. Should you require documentation or application processes via an alternative format, please do let us know.

CURRENT VACANCIES:

- Standards & Training Accreditation Review (STAR) Administrator Fixed Term employed post (35 hours a week)
 - To support the operations and development of the Montessori Group's Standards & Training Accreditation Review (STAR) framework; working to promote and uphold the rigor of our quality assurance processes and supporting activities. Work will usually be remote, with potentially some onsite support which could be in the UK and/or internationally.
 - For an informal discussion about the role, please contact info@montessori.org.uk
 - To apply, please send expressions of interest; CV and cover letter detailing how you feel you are suited to the position to info@montessori.org.uk
 - Closing date: 4th December 2022
- Marketing Officer (Independent Contractor, rate to be discussed at interview)
 - To support our organisational objectives and associated campaigns across a wide portfolio of programmes, training provision and charity initiatives. Our projects are often ambitious and innovative requiring dynamic presentation and marketing working collaboratively with senior staff to further the Group's strategic messages. This role will help to champion the Montessori brand and raise awareness of the Group's wider work through effective marketing activity, brand development, targeted campaigns, marketing collateral, corporate publications and digital media.
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 - To apply, please send expressions of interest; CV and cover letter detailing how you feel you are suited to the position to info@montessori.org.uk
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The Montessori Group offers a generous annual leave entitlement. Full time employees are offered 31 days holiday p.a. (part-time staff annual leave is pro-rated to hours worked). After one complete year of service, employees are given an additional day for each year worked up to a maximum of 4 additional days.

We also offer:

- Flexible working
- Pension contribution
- Private healthcare

Equality and Diversity – our commitment

We value and support the contribution of our staff and seek to ensure that all applicants and our staff are supported and enabled and do not face unnecessary barriers to their successful employment. We have set out our commitments in our staff policies including our Equality and Diversity Policy (available to applicants on request).

Interviews

Applicants will be notified by email of our shortlisting processes and interview arrangements as soon as possible after the closing date.

Conditions of appointment

All appointments are subject to the receipt of satisfactory references; proof of identity and right to work within the UK; proof of earnings/qualifications (as necessary) and a period of probation.